

Idaho State Board of Pharmacy

1199 W Shoreline Lane Ste 303 Boise, Idaho 83702-9103 <http://bop.idaho.gov>
P.O. Box 83720 Boise, Idaho 83720-0067 208.334.2356 208.334.3536 fax


How to Register:

First time users from Home page please select Register a Person from the menu.



The screenshot shows the top navigation bar with the IDAHO logo, the Idaho Board of Pharmacy seal, and contact information: 1199 W Shoreline Lane, Suite 303, Boise, ID 83702-9103, Phone 208-334-2356, Fax 208-334-3536, and a link to the BOP Home Page. A 'Menu' dropdown is open, showing 'Register a Person' highlighted in yellow and 'Register a Business' below it. The main content area is titled 'Welcome to MyLicense e-Government' and contains a login form with 'User Id:' and 'Password:' input fields, a 'Login' button, and a red warning message: '*User ID and Password are Case Sensitive*'. Below the warning, it says 'Click [here](#) if you have forgotten your password.'

*As a new user you must perform a search to verify you are not already a user.
Fill in two of the options with at least one letter or number and select search.*



The screenshot shows the 'Person Registration' page. The top navigation bar is identical to the previous screenshot. The 'Menu' dropdown is open, showing 'Login Page' selected. The main content area is titled 'Person Registration' and contains the following text: 'In order to apply for a new license/registration, renew an existing license/registration, submit name change, or address changes you must create a username and password and associate it to your records.' Below this is a red bullet point: 'If you are the owner of a licensed business or facility and wish to register to maintain your business records, click [here](#) to continue.' The next paragraph says: 'Please enter your License/Registration Number and Registration Code below and click **Search** to proceed with your registration.' This is followed by three bullet points: 'If you do not know your License/Registration Number use [Verify a License](#) to look up your License/Registration Number.', 'If you have ever been registered or licensed with the Idaho Board of Pharmacy and do not have your Registration Code contact the Board at info@bop.idaho.gov to obtain your Registration Code.', and 'If you have never been licensed or registered with the Idaho Board of Pharmacy please refer to the new user registration [instructions](#).' At the bottom, there are two input fields: 'License/Registration Number:' with a yellow '2' in the field, and 'Registration Code:' with a yellow '2' in the field and a small 'x' icon to the right. A 'Search' button is located at the bottom center.



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As a new user you will not be found and will be taken to the following page to complete a new registration.

To ensure proper information please complete all sections of the registration page.

USERNAME AND PASSWORD ARE CASE SENSITIVE

		1199 W Shoreline Lane, Suite 303 Boise, ID 83702-9103 Phone 208-334-2356 Fax 208-334-3536 BOP Home Page
Menu Login Page	Initial Registration	
We were unable to find your records based on the entered search criteria.		
<ul style="list-style-type: none">If you do not currently hold a license with the state the form below will allow you to register your personal information with the state and create a username and password. Complete the form below and press the register button to create your record. Once logged into the e-Government application you will be able to submit an electronic license application.If you currently hold a license with the state, click here to search again. Do not complete the form below to register as this will not allow you to access your licensure records. If your records can not be found, click here for information on contacting the proper department/agency/board.		
<p style="text-align: center;">Home Address must be actual address of residence. Address cannot be a PO Box.</p> <p style="text-align: center;">NOTE: Required fields are marked with an asterisk (*).</p>		
Name		
Name Prefix: <input type="text"/>	* Birth Date: <input type="text"/>	
ex. Mr. Mrs. Dr.	MM/DD/YYYY	
* First Name: <input type="text"/>	* SSN: <input type="text"/>	
	ex. 123456789	
Middle Name: <input type="text"/>	Gender: <input type="text" value="Please select a Gender"/>	
* Last Name: <input type="text"/>		

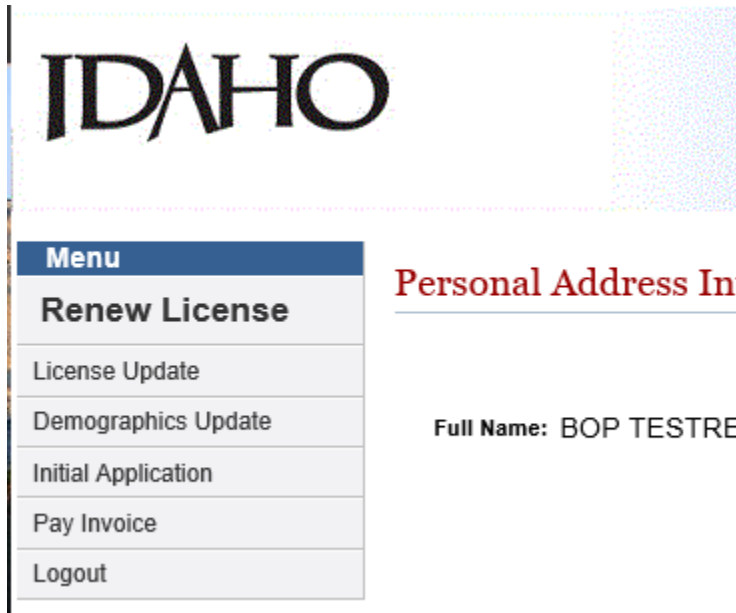
Be sure to save User Name and Password

****Will allow login for other functions for the life of your License/ Registration****

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Upon completion you will be taken to the User Menu page



IDAHO

Menu

- Renew License
- License Update
- Demographics Update
- Initial Application
- Pay Invoice
- Logout

Personal Address In

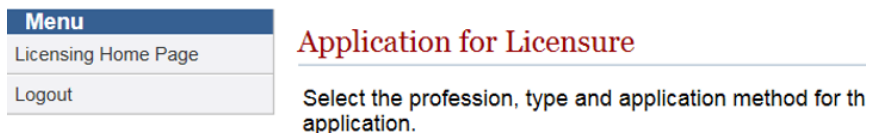
Full Name: BOP TESTRE

From this page you can apply for new application, renew a registration, update personal information, etc.

* For RENEWAL please select Renew License from the menu and begin your renewal.

* For NEW applications please select Initial Application from the menu and begin your application.

-NOTE YOU MUST SELECT PHARMACY AS A PROFESSION TO SELECT THE CORRECT DATA BASE-



Menu

- Licensing Home Page
- Logout

Application for Licensure

Select the profession, type and application method for th application.

License Type Selection

Profession:
License Type:
Obtained By Method:

[Start Application](#)