

# Idaho State Board of Pharmacy

1199 W Shoreline Lane Ste 303 Boise, Idaho 83702-9103 <http://bop.idaho.gov>  
P.O. Box 83720 Boise, Idaho 83720-0067 208.334.2356 208.334.3536 fax

October 26, 2018

## RENEWAL INFORMATION

### RE: Law changes Effective July 1, 2018 & Renewal Information

On July 1, 2018, new and revised Board of Pharmacy Administrative Rules took effect. In addition, several Idaho Code changes were approved by the Legislature, with effective dates in March and July 2018. Please visit our website, [https://bop.idaho.gov/code\\_rules/](https://bop.idaho.gov/code_rules/), and familiarize yourself with the new rule book format.

This notice is to inform you about how some of these new rules may affect your **Facility's Idaho License\Registration Renewal**.

**New Board Rule IDAPA 27.01.02.021. 03. On-Time Annual Renewal Application.** Licenses and registrations must be renewed annually to remain valid. Applications for renewal must be completed and submitted to the Board office prior to the license or registration expiration. Timely submission of the renewal application is the responsibility of each licensee or registrant. Licenses and registrations issued to individuals will expire annually on the last day of the individual's birth month, and on **December 31 for facilities**, unless an alternate expiration term or date is stated in the Board's rules.

### **New Fee Schedule Board Rule 27.07.02.023.02 Certificates of Registration and Licensure -- Facilities**

What does this mean to you?

- **The annual Expiration Date for all facilities registered in Idaho is changing to December 31<sup>st</sup>. The transition will begin with this renewal.**
  - When you completed the 2018 renewal, the new registration is valid from July 1, 2018 to December 31, 2018 (6 months) and you were charged the full renewal fee.
  - **2019 Renewal Notices will be sent the week of October 29, 2018. When you renew during this period the registration will be valid from January 1, 2019 to December 31, 2019 (12 months). You will be charged at 50% of the annual renewal rate listed in IDAPA 27.07.02.023.02.**
- Renewal notices are being generated and will be sent out via Email only, next week. If you do not receive your renewal notice by 11/05/2018 Please send an email to [info@bop.idaho.gov](mailto:info@bop.idaho.gov).

### **\*\*IMPORTANT NOTICE\*\***

**The Board of Pharmacy implemented a new licensing system July 1. You will be required to register with our e-Gov system with information provided in the renewal notice. Once you have created your log in you will be able to complete the renewal process.**

- **Last day to renew on time is December 31, 2018**
- **Late Renewal period is Jan 1 – Jan 31, 2018**