

Idaho State Board of Pharmacy

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October 25, 2018

RENEWAL INFORMATION

RE: Law Changes Effective July 1, 2018 & Renewal Information

On July 1, 2018, new and revised Board of Pharmacy Administrative Rules took effect. In addition, several Idaho Code changes were approved by the Legislature, with effective dates in March and July 2018. Please visit our website, https://bop.idaho.gov/code_rules/, and familiarize yourself with the new rule book format.

This notice is to inform you about how some of these law changes may affect your **Practitioner/Researcher Controlled Substance Registration**.

New Fee Schedule Board Rule 27.07.02.023. 01 License and Registrations – Professionals. No changes were made to the application and renewals fees. Late fees are now \$50 and the reinstatement fee is one half the annual renewal fee (\$30).

Board Rule IDAPA 27.01.02.021. 03. On-Time Annual Renewal Application. Licenses and registrations must be renewed annually to remain valid. Applications for renewal must be completed and submitted to the Board office prior to the license or registration expiration. Timely submission of the renewal application is the responsibility of each licensee or registrant. Licenses and registrations issued to **individuals will expire annually on the last day of the individual's birth month**, and on December 31 for facilities, unless an alternate expiration term or date is stated in the Board's rules.

What does this mean to you?

- **When you complete this year's renewal, the expiration will be adjusted to expire the last day of your birth month.**
- **The annual expiration date for most individuals will be the last day of the individual's birth month. This transition will happen during this renewal period. When the registration is renewed the expiration date will be the last day of your Birth Month. See chart below.**
- **The renewal fee will be prorated according to the chart below:**

Birth Month	Prorated Amount	New Expiration
July, Aug, & Sept	\$45.00	End of Birth Month 2019
Oct, Nov, Dec	\$60.00	End of Birth Month 2019
Jan, Feb & Mar	\$75.00	End of Birth Month 2020
April, May, & June	\$90.00	End of Birth Month 2020

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- Renewal notices are being generated and will be sent out via Email in the next week, post cards will NOT be sent this year. If you do not receive your renewal notice by 11/05/2018 Please send an email to info@bop.idaho.gov.
- If you do not intend to renew your license please provide notification via email or another written form so we can update your file.

****IMPORTANT NOTICE****

The Board of Pharmacy implemented a new licensing system July 1. You will be required to register with our e-Gov system with information provided in the renewal notice. Once you have created your log in you will be able to complete the renewal process.

- Last day to renew on time is December 31, 2018
- Late Renewal period is Jan 1 – Jan 31, 2018

If you have any questions concerning this notice please email our licensing team at info@bop.idaho.gov.

Sincerely,

The Licensing Team
Idaho State Board of Pharmacy
info@bop.idaho.gov

