



Idaho State Board of Pharmacy

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Instructions & Required Documents Wholesaler of Legend Medical Devices or Over the Counter [Intra Company Sales] Registration Application

The following requirements must be met with submission of the on line application

1. Complete the online application - all fields are required. Blank fields will delay processing
2. Resident State License – upload a copy and proof of good standing
3. Facility Inspection Report – Upload a copy of the current facility inspection report issued by the resident state.
Exception: If the resident state does not regulate the distribution of Legend Medical Devices, Over The Counter products or Intra Company Sales, a letter must be provided from the regulatory agency and/or a copy of the resident state code (laws) indicating there is no oversight of this activity. Provide only the pertinent section of the state code (laws)
4. Wholesaler shipping invoice – Upload copy of invoice (Name and Physical address on invoice must match licensed name and address)